

SAMPLE THIRD FORUM AGENDA

6:15 to 6:30 **Resource Team Meeting** – Separate Room

6:30 to 6:45 **Introductions and Review of the Creative Communities Process** – Helen Labun Jordan

1. Review of the agenda
2. Introduce Visitors
3. Discussion of Chair roles and structure for future work

6:45 to 8:30 **Breakout into Task Forces - Facilitators**

1. Review of the Major Issue and Status of Efforts to Address It
2. Brainstorm Potential Action Steps to Address the Issue
3. Prioritize the Action Steps and Put in Sequence: First, Second, Third, Fourth.
4. Identify Human and Financial Resources Needed to Accomplish Steps, and Where to Find Them

8:30 to 9:00 **Report Back to the Full Group** – Helen Labun Jordan

1. Reports
2. Ongoing Coordination