**Sample Confirmation E-mail**

Thank you for registering to participate in the iConnect training in skills for working with Internet beginners. Your session will take place:

[DATE & TIME]

[LOCATION]

[ANY PARTICULAR PARKING / DRIVING INSTRUCTIONS]

A packet of supporting materials will be provided at the training. We recommend taking some time before the training to explore resources online for learning basic computer and Internet concepts. These tutorials can give you a sense approaches to teaching the fundamental skills in digital literacy. Some sample resources are found here:

http://e4vt.org/intro-to-the-web

Note that this iConnect training has a limited number of spaces. If you will not be able to join us, please let us know so that we can allow someone else to take your place.

If you have any questions, don’t hesitate to contact me at:

[CONTACT INFORMATION]